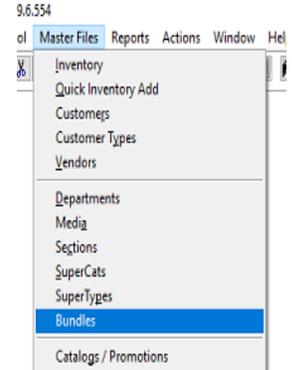




Anthology – Bundling Inventory records

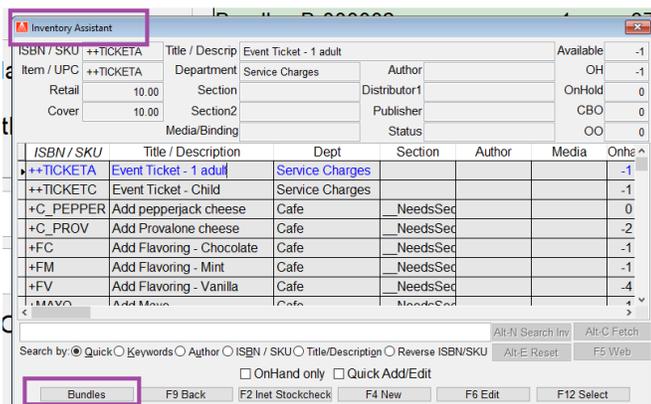
New to Anthology versions 9.6.526+, Anthology now allows for “Bundling” inventory records so they can be rung quickly using a single generated sku or barcode label. Bundles can be set as a “Fixed Price” or “Fixed Discount” if you wish to sell the bundle for a reduced price. A barcode label can be printed for the main Bundle, ideal if you plan on physically packaging all the items together. Alternatively, you can opt to print a label for every item in the bundle to help designate the items as part of a collection but not packaged together.

As a BundleCode, the barcode label is scanned or keyed into the cash register, the system will automatically list each component in the cash register screen for easy visual identification of expected items and the total units displayed will reflect the total # of items in the bundle. The example below shows the overall Bundle name in standard black font while the individual items in the bundle are shown in purple font.



Note: Bundles themselves are not an explicit inventory record; instead, it is a code assigned to a collection of items. As the bundle code is rung up, the system will automatically ring in the component’s inventory items. The Bundle itself does not have a quantity OnHand itself, just an item count for reference. Sales are recorded and reported in the same fashion as individually sold inventory items.

Type	ISBN / SKU	Qty	Price	Tax	Disc %	Ext
Bundle	B-000002	1	37.95		10.000	23.44
	Event bundle (Oct2025) - 1 Parent 1 Child					
	++TICKETA	1	10.00	✓	10.000	9.00
	Event Ticket - 1 adult					
	++TICKETC	1	4.47	✓	10.000	4.02
	Event Ticket - Child					
	9780810993136	1	11.58	✓	10.000	10.42
	Diary of a Wimpy Kid # 1					



The F2 Lookup – Inventory Assistant form also contains a button to search and review existing Bundles. We do suggest that items being sold as part of a Bundle, are physically packaged together to prevent an item in the group from ‘walking away’ or a customer picking up only part of the collection. Note the component items inside a rung bundle cannot have their prices or qty’s edited during a sale. Any changes to the Bundle and item prices should be made from the main Master Files | Bundles area.

Status	Date	Code	Description	Type	Items	Retail	Price	Disc %
Active	9/26/2025	B-000001	Snack Bundle	Fixed Price	4	12.50	10.00	0.000
Active	9/26/2025	B-000002	Event bundle (Oct2025) - 1 Parent 1 Child	Fixed Price	3	27.95	35.00	0.000
Active	10/1/2025	B-000005	Fixed Discount - Event bundle	Fixed Discount	2	38.95	38.95	10.000
Active	10/1/2025	B-000006	Fixed Price - Ticket bundle	Fixed Price	3	30.99	25.00	0.000

Bundles

List Details

Code B-000005 Description * Fixed Discount - Event bundle Created at 10/1/2025 2:38:02 PM

Active Bundle Type Fixed Discount Fixed Disc % 10.000 Apply Bundle Qty 2 Updated at 10/1/2025 7:11:58 PM

SKU	Description	Retail	Price	Disc %	Qty	UOM
++TICKETA	Event Ticket - 1 adult	10.00	10.00	10.000	1	EA
9781324001744	Ghost Season	28.95	28.95	10.000	1	EA

ISBN/SKU UOM Qty Retail Price Disc % Retail Total Bundle Disc % Bundle Price

++TICKETA ... EA 1 10.00 10.00 10.000 Enter line 38.95 10.000 38.95

Event Ticket - 1 adult

Creating Bundles

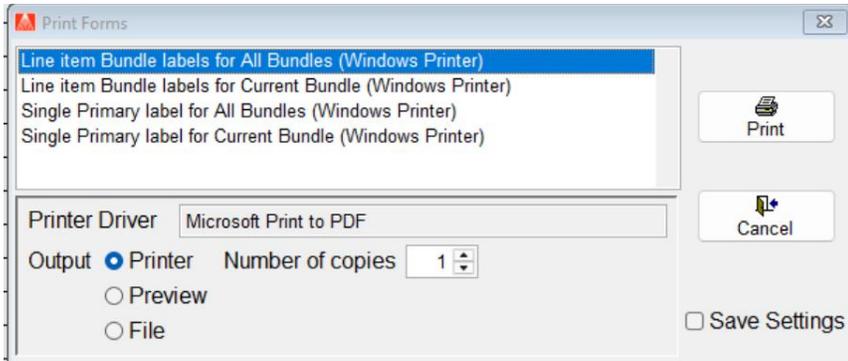
The Master Files menu has a new entry for “Bundles”. This is the form you’ll create new and maintain existing bundles, much like adding items to a Purchase Order. The List tab shows all active Bundles and the Details tab shows specifics of the selected bundle.

- 1) Start by selecting F4 New, giving the bundle a name. Note at the top left it shows the required, unique “Bundle Code” that will act as a single SKU. The generated code, such as “B-000015” will be read from the printed barcode label(s).
- 2) Next select each inventory record to be included in the Bundle, either via F5 New Line to search or Alt+F3 Scan mode to quickly build from a group of items ready to package.
- 3) Once all items have been selected, if this Bundle of items will be sold at a reduced price, set the “Bundle Type” to either “Fixed Price” or “Fixed Discount”. If this Bundle will be sold at a regular price with no discount, you can easily set the “Fixed Price” to match the calculated Retail Total amount.
- 4) F10 Save to finish creating the bundle. Use F11 Print to print a Picklist Report for staff to start pulling from current stock and noting how many units and complete bundles they packaged. As well you can print a simple report of the included items for reference. Use F8 Print Labels to print the unique BundleCode as a barcode label. You can opt to print just one single primary label for the entire package or a label for each item if the items will be sold unpackaged.

Note: When a Fixed Price is given, the line item Retail prices will be calculated using a ratio of the price reduction. For example, a group of items normally retailed at \$10, \$5 and \$15.99 would ring up at \$30.99 separately. If the Fixed Price is set for example to \$25.00, each line item will reflect its adjusted retail price- \$8.07, \$4.03 and \$12.90 respectively.

Barcode Labels for Bundles

There are few options for printing barcodes for Bundles. For example, depending on whether or not you have all the items packaged together, you can print a barcode label using the special generated code. You can print labels from the Bundles list screen, where you can see all of the bundles that you have created. You can also print from a specific bundles detail page. Either way you have the following options when printing your labels:



The Single Primary label for Current Bundle will print out a barcode using the generated code for the bundle you have selected or if you are within the details page. This is good for bundles where all the items are packaged together and you just want to scan one barcode. You are most likely to use this or have it up at the register for easy scanning.

Your Bookstore	Bundle Price
Event Bundle	\$24.50

B-000001

Item Count: 2

The Single Primary Label for All Bundles will print out a single barcode using the special code for all active bundles that you have. Barcode will look like the above.

Line Item bundle barcodes will still use the special code to make up the barcode, but the items within the bundle will show up on the label. A label will be printed for each item within the bundle. This is good for items that might not be packaged together but want to have the option to sell on their own as well as in the bundle format. You'll probably want to access the original barcode as well if you are doing this.

Your Bookstore	Bundle Price	Your Bookstore	Bundle Price
Gift Bundle	\$41.59	Gift Bundle	\$41.59

B-000002

Item 1 of 2 Gel Candles

B-000002

Item 2 of 2 White Album Limited Edition

Line items for All Bundles will print individual labels for each item for all active bundles.

Returning Bundle Items

Later if a customer wishes to return part of a bundle (and your store policy allows it), use the Alt+F9 Return Manager to find the original customer and select the specific item to be returned or exchanged. If the entire Bundle is to be returned, select the primary BundleCode line itself and all items will be marked to be returned.

Source	Tran #	ISBN / SKU	Title / Description	Qty	UOM	Date	Price	Disc%
CR	114629	B-000002	Event bundle (Oct2025) - 1 Parent 1 Child	-1	EA	9/26/2025	38.95	5.000
CR	114629	++TICKETA	Event Ticket - 1 adult	-1	EA	9/26/2025	10.00	5.000
CR	114629	++TICKETC	Event Ticket - Child	-1	EA	9/26/2025	5.00	5.000
CR	114629	COUPON-DRIN	*Free Drink Coupon*	-2	EA	9/26/2025	5.50	5.000
CR	114629	978081099313	Diary of a Wimpy Kid # 1	-1	EA	9/26/2025	12.95	5.000
CR	114630	978032165729	Rocket Surgery Made Easy: The Do-It-Yourse	1	EA	9/26/2025	45.00	0.000

Bundles and SPOs

Bundle codes (ie B-00002) can be selected for SPO requests in the CashRegister. Settings under Tools | Options | CashRegister – allow stores to control if they wish SPO’s be calculated as a full prepay, including taxes and discounts assigned to the customer. Note, picking up an SPO Bundle requires identifying the pickup via the bundle code directly, not by entering in a line item sku from the bundle. This is required for properly recalling the exact price(s) of the bundle and its items and any prepaid deposit amount. SPO pickups involving Bundles requires all items in the bundle be available for pickup as they cannot be picked up piecemeal. If an item is delayed, the customer can show their original receipt as proof of pre-payment for the item.

Special Order

Default deposit Add to PO

Last SPO # # to print

Printing Always Never Ask

Apply 100% Prepay Deposit + Tax on all SPO line items

Do not show Pick SPO screen on sale

Use new system for CBO statuses

Apply Sales Discount to SPOs?

Begin new sale on

Bundles and FBC ‘s

List Details Customers

Accumulation basis Threshold

\$ Do not count discounted line items

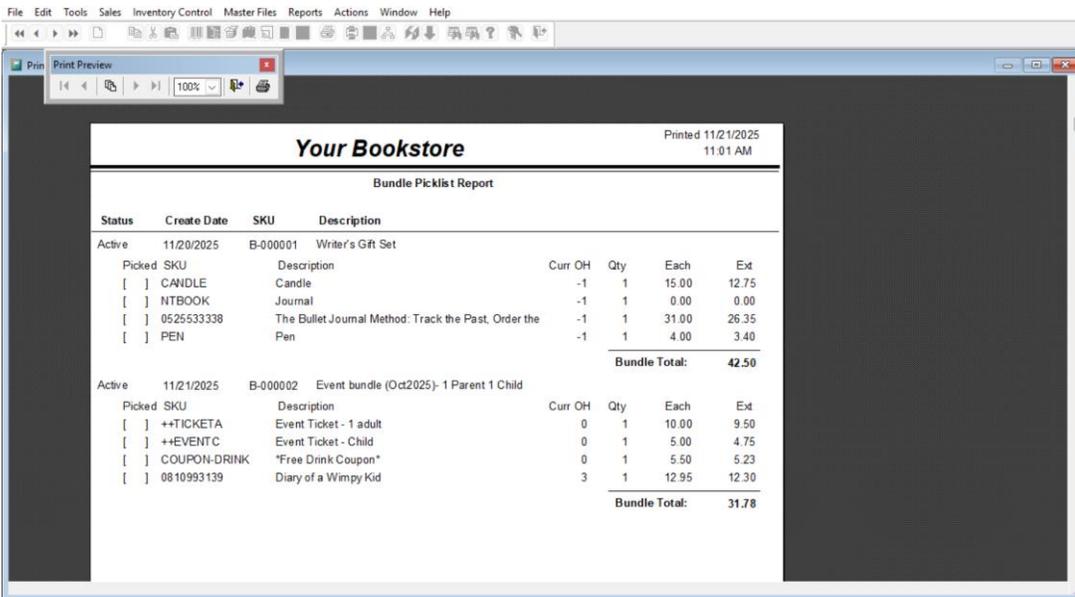
Units Include Shipped CO items

of sales

Bundle sales can be part of accruing FBC Totals, except where an FBC Club is set to “Do not count discounted line items” and the Bundle is a Fixed Discount type. Further, Bundle items will follow the same FBC rules for which Department, Section or Media’s are allowed to be part of the FBC Total accrual.

Bundles Pick List and Report

If you want your staff to pull items for a Bundle you can print off a Pick List . This list has a space where the staffer can write down quantities that they have pulled for that particular Bundle. Printing a Pick List from the Bundles main screen will print lists for all active Bundles listed. If you only want to print a specific Bundle, you can print from the Details screen in that particular Bundle.



A Bundle report is very similar to the Pick List option. The Picked column is no longer there and just like Pick Lists, you can print all active Bundles from the main Bundles screen or individually from each Bundle detail page.

